

14th March 2023

Primary to Secondary Transition 2023

Dear Parent/Carer

I hope my letter finds you and your family well. I am delighted that your child will be attending Outwood Academy Foxhills in September and want to ensure a smooth transition from primary school to secondary school as possible for your child. We are keen to work with you to minimise any stress or anxiety this change for your child may create.

As such, your child will be invited to attend a transition day at Outwood Academy Foxhills during the week commencing 26th June 2023. Confirmation of the exact date your child will attend will follow.

Colleagues at Outwood Academy Foxhills will work alongside your primary school to provide the very best up to date information, and ensure you have all the resources you need so your child has a positive start to their secondary school experience.

We really do understand that this is a big change for you and your child and you may have a number of queries about what the curriculum will look like, what their timetable will involve, how your son or daughter should wear their uniform, or what our expectations are in terms of behaviour. We are working on ways of ensuring you can easily have the answers to any questions you may have – and I can absolutely assure you, we want exactly the same as you; the very best for your child.

Going forward, there will be a number of ways we make information available to you and we will keep you informed about this in the coming weeks. In order to start the process of transition, we need confirmation that you are planning for your child to attend Outwood Academy Foxhills in September 2023; we also would appreciate you giving permission for your child's current primary school to share information with us. This may relate to any additional support that your child needs alongside any other relevant information that would ensure a successful transition for your child.

In order to gain this information could you please complete the google form via the link <https://forms.gle/PoJNMbYyGefmbS2JA> which is also available on our website www.foxhills.outwood.com. Please ensure you complete all questions of the form and do so by **Friday 7th April 2023**. If you don't have access to the internet please contact us to support you in completing this form.

We are also working closely with your child's Primary school to collate the information we need to provide the best possible education for your child when they start with us at Outwood Academy Foxhills. As part of this transition process, we will be regularly updating the Transition page of our website. This page will include a vast range of information regarding the transition process.

In addition to our website, we will also be sharing information on our social media site @OutwoodFoxhills and if you have more pressing queries you can contact our Transition Lead by email to enquiries@foxhills.outwood.com or via the contact form on our website: www.foxhills.outwood.com/contact.

Year 7 Starter Data Collection

In order to start the 'process' of transition we need you to provide us with information regarding your child. Completing the data capture form should take no longer than 10 minutes. You will be required at the start of the form to enter your child's OGAT Student Reference Number, which can be found below, to enable us to verify your identity. The form will take you through a series of questions. While possible to complete on a mobile phone, it would be advisable to access the form on a tablet or computer.

To access the data collection form, please visit <https://forms.gle/AUbn84hhRzCFAKgNA>.

Your child's OGAT Student Reference Number will be confirmed in a letter to you.

Please ensure you complete all sections of the form and do so by **Friday 19th May 2023**. If you don't have access to the internet, please contact the school via enquiries@foxhills.outwood.com, via the contact form on the website: www.foxhills.outwood.com/contact or by telephone to request support in completing these forms.

We are striving to provide the very best transition experience for your child so that they are confident and prepared to begin their secondary education. We will provide the information and resources you need to ensure a smooth transition and will keep you updated through a variety of platforms throughout the process.

Yours sincerely



Tracy Motson
Head of School