

## April 2022

Dear Parent/Carer

### Primary to Secondary Transition 2022

I hope my letter finds you and your family well. I am delighted that your child will be attending Outwood Academy Foxhills in September and want to ensure as smooth a transition from primary school to secondary school as possible. We are keen to work with you to minimise any stress or anxiety this change for your child will create.

As such your child will be invited to attend a transition day at Outwood Academy Foxhills during the week commencing 27<sup>th</sup> June 2022. Confirmation of the exact date your child will attend will follow.

Colleagues at Outwood Academy Foxhills will work alongside your primary school to provide the very best up to date information, and ensure you have all the resources you need so your child has a positive start to their secondary school experience.

We really do understand that this is a big change for you and your child and you may have a number of queries about what the curriculum will look like, what their timetable will involve, how your son or daughter should wear their uniform, or what our expectations are in terms of behaviour. We are working on ways of ensuring you can easily have the answers to any questions you may have – and I can absolutely assure you, we want exactly the same as you; the very best for your child.

Going forward, there will be a number of ways we make information available to you and we will keep you informed about this in the coming weeks. In order to start the process of transition we need confirmation that you are planning for your child to attend Outwood Academy Foxhills in September 2022; we also would appreciate you giving permission for your child's current primary school to share information with us. This may relate to any additional support that your child needs alongside any other relevant information that would ensure a successful transition for your child.

In order to gain this information could you please complete the google form via the link <https://forms.gle/jnrtDjSXPWrGTrhy7> which is also available on our website [www.foxhills.outwood.com](http://www.foxhills.outwood.com). Should you require any further information please do not hesitate to contact us at the Academy either by phone on 01724 708080 or by email on [enquiries@foxhills.outwood.com](mailto:enquiries@foxhills.outwood.com). Completing the google form should take no longer than 5 minutes. The form will take you through a series of questions. Please ensure you complete all sections of the form and do so by **Friday 22nd April 2022**. If you don't have access to the internet please contact us to request a paper copy.

We are also working closely with your child's Primary school to collate the information we need to provide the best possible education for your child when they start with us at Outwood Academy Foxhills. As part of this transition process, we will be regularly updating the Transition page of our website. This page will include a vast range of information regarding the transition process.

In addition to our website, we will also be sharing information on our social media site @OutwoodFoxhills and if you have more pressing queries you can contact our Transition Lead by email to [enquiries@foxhills.outwood.com](mailto:enquiries@foxhills.outwood.com) or via the contact form on our website: [www.foxhills.outwood.com/contact](http://www.foxhills.outwood.com/contact)

We are striving to provide the very best transition experience for your child so that they are confident and prepared to begin their secondary education. We will provide the information and resources you need to ensure a smooth transition and will keep you updated through a variety of platforms throughout the process.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Tracy Motson', written over a faint, light-colored rectangular stamp or watermark.

Tracy Motson  
Head of School