

**Friday 20 March 2020**

**Urgent update - for immediate attention and action**

Dear Parents and Carers

Last night we issued our own form for parents and carers to complete if you were essential key workers and needed childcare during the period of school closure, we did this because the government had not issued their definition of key workers and we are running out of time to organise next week. At midnight, the government released the list and now we must seek your wishes as soon as possible. We apologise if you completed the form last night, we would ask you to complete it again today.

**Action: please read below, and the attached, and complete the form returning it as soon as possible and before 3pm today at the latest**

Please remember that schools close today. The provision, if we are able to offer it, next week is **not** a normal school day but emergency childcare for essential key workers that we all need during this next phase of the Covid-19 pandemic. Some of our own staff are not well or have underlying health issues and are self-isolating: there will only be a skeleton number of staff available at best.

The guidance schools are following can be found [here](#).

The guidance for parents can be found [here](#).

***The Government's definition of a worker in one of the critical sectors who is able to access the childcare within school is below, the link to the site can be found [here](#):***

As a country, we all need to do what we can to reduce the spread of the COVID-19 virus.

That is why the government has given clear guidance on [self-isolation](#), [household isolation](#) and [social distancing](#).

And the most recent scientific advice on how to further limit the spread of COVID-19 is clear. **If children can stay safely at home, they should, to limit the chance of the virus spreading.**

**That is why the government has asked parents to keep their children at home, wherever possible, and asked schools to remain open only for those children who absolutely need to attend.**

It is important to underline that schools, colleges and other educational establishments remain safe places for children. But the fewer children making the journey to school, and the fewer children in educational settings, the lower the risk that the virus can spread and infect vulnerable individuals in wider society.

Schools are, therefore, being asked to continue to provide care for a limited number of children - children who are vulnerable and children whose parents are critical to the Covid-19 response and cannot be safely cared for at home.

Vulnerable children include children who are supported by social care, those with safeguarding and welfare needs, including child in need plans, on child protection plans, 'looked after' children, young carers, disabled children and those with [education, health and care \(EHC\) plans](#).

We know that schools will also want to support other children facing social difficulties and we will support head teachers to do so.

Parents whose work is critical to the COVID-19 response include those who work in health and social care and in other key sectors outlined below. Many parents working in these sectors may be able to ensure their child is kept at home. And every child who can be safely cared for at home should be.

Please, therefore, follow these key principles:

1. If it is at all possible for children to be at home, then they should be.
2. If a child needs specialist support, is vulnerable or has a parent who is a critical worker, then educational provision will be available for them.
3. Parents should not rely for childcare upon those who are advised to be in the stringent social distancing category such as grandparents, friends, or family members with underlying conditions.
4. Parents should also do everything they can to ensure children are not mixing socially in a way which can continue to spread the virus. They should observe the same social distancing principles as adults.
5. Residential special schools, boarding schools and special settings continue to care for children wherever possible.

If your work is critical to the COVID-19 response, or you work in one of the critical sectors listed below, and you cannot keep your child safe at home then your children will be prioritised for childcare provision in schools:

### **Health and social care**

This includes but is not limited to doctors, nurses, midwives, paramedics, social workers, care workers, and other frontline health and social care staff including volunteers; the support and specialist staff required to maintain the UK's health and social care sector; those working as part of the health and social care supply chain, including producers and distributors of medicines and

medical and personal protective equipment.

### **Education and childcare**

This includes nursery and teaching staff, social workers and those specialist education professionals who must remain active during the COVID-19 response to deliver this approach.

### **Key public services**

This includes those essential to the running of the justice system, religious staff, charities and workers delivering key frontline services, those responsible for the management of the deceased, and journalists and broadcasters who are providing public service broadcasting.

### **Local and national government**

This only includes those administrative occupations essential to the effective delivery of the COVID-19 response or delivering essential public services such as the payment of benefits, including in government agencies and arm's length bodies.

### **Food and other necessary goods**

This includes those involved in food production, processing, distribution, sale and delivery as well as those essential to the provision of other key goods (for example hygienic and veterinary medicines).

### **Public safety and national security**

This includes police and support staff, Ministry of Defence civilians, contractor and armed forces personnel (those critical to the delivery of key defence and national security outputs and essential to the response to the COVID-19 pandemic), fire and rescue service employees (including support staff), National Crime Agency staff, those maintaining border security, prison and probation staff and other national security roles, including those overseas.

### **Transport**

This includes those who will keep the air, water, road and rail passenger and freight transport modes operating during the COVID-19 response, including those working on transport systems through which supply chains pass.

### **Utilities, communication and financial services**

This includes staff needed for essential financial services provision (including but not limited to workers in banks, building societies and financial market infrastructure), the oil, gas, electricity and water sectors (including sewerage), information technology and data infrastructure sector and

primary industry supplies to continue during the COVID-19 response, as well as key staff working in the civil nuclear, chemicals, telecommunications (including but not limited to network operations, field engineering, call centre staff, IT and data infrastructure, 999 and 111 critical services), postal services and delivery, payments providers and waste disposal sectors.

If workers think they fall within the critical categories above they should confirm with their employer that, based on their business continuity arrangements, their specific role is necessary for the continuation of this essential public service.

If your school is closed then please [contact your local authority](#), who will seek to redirect you to a local school in your area that your child, or children, can attend.

We are grateful for the work of teachers and workers in educational settings for continuing to provide for the children of the other critical workers of our country. It is an essential part of our national effort to combat this disease.

**ACTION AS SOON AS POSSIBLE OR BEFORE 3PM TODAY AT THE LATEST  
PLEASE**

We already know who the children are who are classed as **vulnerable** and we will be in touch with you today to discuss your wishes. If you believe we have made a mistake in this, please do contact us.

**If you are a worker in one of the critical sectors and wish to access childcare next week please complete the form linked [here](https://tinyurl.com/szpxalo) (https://tinyurl.com/szpxalo) and return as soon as possible or by 3pm today at the latest.**

On behalf of all staff at the school I would like to thank you for your support and understanding as we all work quickly to play our part in defeating this virus.

Yours faithfully

A handwritten signature in black ink, appearing to be 'Darren Smith', written in a cursive style.

Darren Smith  
**Principal**